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*Willamette Valley Cancer Institute & Research Center is dedicated to a high level of patient care in both the clinical and administrative areas of oncology. This application serves as a request for financial assistance on WVCI provided services only. You may qualify for free or discounted services.*

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### **What does a Financial Worksheet Cover?**

Upon approval of WVCI assistance, all balances related to office visits, labs, surgeon charges, imaging and radiation are subject to review and adjustment. *Drug related expenses (both infusion and retail pharmacy) are NOT eligible for discount with this approval.*

### **What happens after my FWS is reviewed?**

WVCI is committed to processing FWS in a timely fashion (30 business days after receipt).

In the event your application is incomplete, a letter will be mailed to your home address requesting additional information.

Upon approval or denial, you will be contacted by a Financial Counselor and a letter will be mailed to your home address

### **Who can I contact with questions?**

WVCI Financial Counselors are available Monday – Friday 8am -5pm. Appts. can be made by contacting 541-683-5001 and asking to speak with the financial counselor dedicated to your site of care.

### **Required Documentation –**

- Proof of Income (3 months)
- Bank Statements (3 months)
- Hospital Assistance Approval (if applicable)
- Proof of Expenses (If requested)

### **How can I submit my FWS?**

Completed FWS and supporting documentation can be submitted –

1. In person with one of our onsite Financial Counselors
2. Via mail to the WVCI Business Office:  
**WVCI Business Office**  
Attn: Caitlin Carlson  
**520 Country Club Rd**  
**Eugene, OR 97401**
3. Via Fax: **832-601-6313**  
Attn: Financial Counseling

*Together, we deliver compassionate and innovative care to our communities.*